



DECEMBER 9, 2017

PRESENTED BY



FIRST BANK

COMPETITOR RULES

To ensure that our event is seamless and smooth, the Aurora Gingerbread Committee has identified important rules for the Gingerbread House Fundraiser. All competitors should thoroughly read the rules to avoid disqualification. Should competitors have questions or desire more information, please contact Shari Gesser at Aurora, at 812-428-3246 or sgesser@auroraevansville.org.

Application Process

Potential competitors should complete an application to be considered for the competition. The application must contain accurate information and requires signatures from each participant (unless done electronically). Youth who desire to participate must have signatures from legal guardians. Please submit one application per team. Applications must be submitted by midnight on **November 30, 2017** to be considered for the competition. Teams will be accepted on a first-come, first-serve basis. Teams are highly encouraged to submit information as early as possible to ensure a spot in the competition.

Applications can be submitted by:

Online Registration available at www.auroraevansville.org. Should you have any questions regarding registration, contact Shari Gesser at sgesser@auroraevansville.org or 812-428-3246.

Competitor Divisions and Team Composition

The competition will consist of five divisions: Professional, Amateur, Teen, Youth, and Children.

Professional: *\$50 DONATION per team to enter.* The Professional division consists of individuals or teams that are involved in the culinary arts in any capacity. Examples of this would include: Current or past students of culinary arts programs; chefs, cooks, bakers or pastry artists of restaurants, bakeries, cake shops, dining facilities; individuals who have a named business that sells pastries or cakes. Amateurs **may also** compete in the Professional Division if they feel their skills are comparable.

Amateur: *\$35 DONATION per team to enter.* The Amateur division consists of individuals over the age of 18 who are **NOT** involved in the culinary arts as a profession or who does not have an education in culinary arts. Amateurs would include individuals who bake cakes or pastries as a hobby only. Also, an amateur team may consist of an adult and up to two youth members (any age, as long as they are properly supervised).

Teen: *\$20 DONATION per team to enter.* The Teen division consists of individuals or teams that are in **13 to 17 years old (change from past years)**. Adult supervision is necessary for youth that are younger than high school age; **adults may only supervise and cannot contribute to the building or design of the gingerbread piece.**

Youth: *NO DONATION to enter.* The Youth division consists of individuals or teams that are in **9 to 12 years old (change from past years)**. Adult supervision is necessary for youth that are younger than high school age; **adults may only supervise and cannot contribute to the building or design of the gingerbread piece.**

Children: *NO DONATION to enter.* The Children division consists of individuals or teams that are in **5 to 8 years old (change from past years)**. Adult supervision is necessary for youth that are younger than high school age; **adults may only supervise and cannot contribute to the building or design of the gingerbread piece.**

Team Composition: An individual who competes solo in the competition should designate himself or herself as the team leader on the application. Teams of up to three individuals may compete as well. Thus, teams of one, two or three people are acceptable. In the Amateur division, a team can consist of an adult and up to two children, two adults and one child, or three adults.

If a potential competitor is unsure of the division to choose, please contact Shari Gesser at sgesser@auroraevansville.org or 812-428-3246.

The identified team leader on the application will be the point of contact for all communication from Auroras. To avoid any discrepancies regarding registration, it is preferred that the team captain pay the registration donation when you register.

Competitor Prizes

Professional	Amateur	Teen (13-17 years)	Youth (9-12 years)	Children (5 – 8 years)
1 st - \$1,000	1 st - \$500	1 st - \$100	Trophies will be given for competing	Medals will be given for competing
2 nd - \$500	2 nd - \$250	2 nd - \$75		
3 rd - \$250	3 rd - \$100	3 rd - \$50		

People’s Choice: A People’s Choice award will be given to one team in each division. Each team will be provided with a donation container on their tables and whichever team collects the most money from voters (visitors) will be awarded the People’s Choice Award. All proceeds will be given to Aurora to help end homelessness. Teams are encouraged to invite as many friends and family as possible to increase their chances of winning in this division. Voting can only be done during the event competition (9:30 a.m. to 2:30 p.m.). Team may bring their own donation container and if they want, teams can decorate their donation container.

Winners receiving over \$600 will be asked to complete a Federal W-9 Tax Form prior to the receipt of their prize money.

Schedule for Competition

- 7:00 a.m. Doors open to competitors for registration and set-up.
- 7:45 a.m. Briefing for Professional and Amateur competitors.
- 8:00 a.m. Building begins for all competitors.
- 9:30 a.m. Doors open to the public and silent auction begins.
- 9:30 a.m. Kids’ Korner opens.
- 9:50 a.m. Briefing for Teen, Youth and Children competitors; building begins thereafter
- 10:00 a.m. Concessions open.

2:00 p.m.	Judges meet and are trained.
2:30 p.m.	Building ends. Judging process begins.
3:00p.m.	Concessions close.
3:00p.m.	Runners pick up People's Choice buckets.
3:30 p.m.	Kids' Korner ends.
3:45p.m.	Judging ends.
4:15 p.m.	Awards ceremony begins.
5:00 p.m.	Event concludes.

Registration

Professional and Amateur division MUST check-in at the Registration Table no later than 7:40 a.m. on the day of event. There will also be a mandatory briefing that begins at 7:45 a.m.

Teen, Youth and Children MUST check-in at the Registration Table no later than 9:40 a.m. on the day of event. There will be a mandatory briefing that begins at 9:50 a.m.

Criteria for Judging

As the competitors will build their Gingerbread showpieces onsite, judging will occur the same day of the competition at 2:30 p.m.

The gingerbread showpieces will be judged on the following:

1. **Execution** – Competitors followed outlined rules and standards. Showpieces should be neat and precise. (50 Points Maximum)
2. **Creativity & Innovation** – The inventiveness and ingenuity of the showpiece. (30 Points Maximum)
3. **Theme** – The overall concept and uniformity of the showpiece, as well as the general appeal. (20 Points Maximum)

Total: 100 points

Judges' decisions are final and not prejudiced by Aurora, its staff, volunteers or Board of Directors.

In the event of a tie, the competitor with the highest number of points in creativity and innovation category will break the tie and win. Aurora reserves the right to modify competitor rules and prizes at their discretion.

Gingerbread Showpiece Specifications

Size: The gingerbread house should measure no more than 24 inches wide, 24 inches long and 24 inches high. The dimensions are important as tables' measure only 30 inches wide and 8 feet long. Tables are provided. Small space must be made at the end of each team's table to display team number.

Base: The gingerbread houses must be mobile. Therefore, competitors should build their showpieces on a base. The type of base is not important as long as it is sturdy and will be able to hold the weight of the showpiece. The base should not exceed 24 inches wide and 24 inches long.

Materials: The overall majority of the gingerbread structure must be made of edible products. There is no limit on the type of edible products that can be utilized. The only exceptions to be made for non-edible materials: Toothpicks, Popsicle Sticks, Lollipop Sticks, and/or Straws. **Competitors may use battery operated functions. For example, if a competitor wants to light a window, they may use a small, battery-operated light.** However, those using the non-edible exceptions should note this on a list provided to the judges at the start of judging. Also, those utilizing all edible components will likely receive more points than an opponent who did not. Those utilizing craft kits that are store purchased must identify this on the list to be given to the judges. If you have any questions regarding materials, please call or email Shari Gesser at Aurora.

Construction: Competitors **must bring all materials** to be ready to construct the gingerbread showpieces **ON-SITE**. Therefore, gingerbread and other elements that require cooking or baking must be completed prior and brought to event, as competitors **WILL NOT** have access to ovens or stoves on-site. Competitors are also encouraged to do some “detail” work beforehand if necessary. For example, if a competitor has trees, he or she may construct the trees. Nonetheless, no building on the showpiece base can occur until the competition has begun.

Electricity will be available; however, competitors must indicate on their applications if this is needed. Electrical outlets are limited and may be shared. There will be a \$10.00 fee for those who use electricity, which includes any type of charging unit for cell phones, laptops, video games, or any type of electronic device. Competitors should be respectful of this and understand that most everyone will utilize electricity at some point. If you plan to use electricity, **you MUST bring an electrical extension cord.**

Competitors may bring small appliances such as a stand-up or hand mixer, Dremel tools and hair dryers. Do not count on appliances being available for use. Toaster ovens are **NOT** allowed. If a competitor is unsure or has doubt about an appliance being acceptable, please contact Shari Gesser at Aurora . Any appliances deemed not appropriate will not be allowed at the competition; so it is in the competitor’s best interest to get the appliance pre-approved. If the appliance is not approved prior to the event and is deemed inappropriate, it may inhibit the competitor’s ability to produce their showpiece. Also, only one small appliance per team may be used at a time during the competition.

Identification: Competitors must provide Aurora with the name of the showpiece **November 30, 2017** prior to the event in order to be included in the program. This is very important for the program and the visitors attending. Titles can be emailed or phoned in. Each competitor will have a Title Page and Competitor Number for the judging process supplied by Aurora.

Display: Competitors will be provided an appropriate-sized table cloth for covering for their display table. This is an important part of the competitor’s presentation and competitors must use what is provided.

Rule Changes or Additions

In the event that a rule change or addition is required, a member of the committee will make every attempt to contact the competitor from the contact information given at registration.

Cancellation of Competitors

In the event that a competitor needs to withdraw from the competition, please provide a minimum two week notice so that another team may compete. If you are cancelling within two weeks of the event, registration donation and electricity fees may not be refunded.

Cancellation of the Event:

If Aurora must cancel the event due to weather or other issues beyond their control, participants will be notified via email or phone as soon as possible, but no later than **6 a.m. on December 9, 2017.** (Please be sure to provide an email that you use regularly).

The Gingerbread House Fundraiser Benefits:



About Aurora

Founded in 1988, Aurora, Inc. is a local homeless service provider with a mission of creating solutions to prevent and striving to end homelessness in our community. Aurora serves individuals and families in Vanderburgh County that are homeless or near homeless, including those with disabilities, veterans and the reentry population.

Services include outreach, advocacy, education, referrals, case-management and support programs. Additionally, Aurora leads Coordinated Entry, a process adopted by states to strengthen outcomes for the homeless through improved service coordination. In 2015, Evansville was selected as one of four cities in Indiana to pilot Coordinated Entry with Aurora at the helm. By and large, Aurora has a presence at most community events to cultivate and strengthen partnerships, distribute information and build awareness.

Aurora employs 18 staff members, is governed by a 17-member board and benefits from 5,353+/- volunteer service hours annually. Our agency is funded through community gifts, sponsorships and local, state and federal grants. We impact over 1600 men, women and children annually and collaborate with 75+ agencies.

Gingerbread House Committee

- Tracie Young, Co-Chair*
- Chadd Huffman, Co-Chair*
- Brian Kerney*
- Jan Oliver*
- Janice Stratton*
- Linzee Smiley-McIntosh*
- Shari Gesser*
- Stephanie Stone*
- Takisha Seaver*
- Brandi Wall*

Board of Directors

- | | |
|------------------------------------|-------------------------|
| <i>Carolyn Dearmond, President</i> | <i>Elissa Hewins</i> |
| <i>Steve Mudd, Vice President</i> | <i>Kimberly Johns</i> |
| <i>Ashley Jones, Treasurer</i> | <i>Matt Whetstone</i> |
| <i>Jan Oliver, Secretary</i> | <i>Melissa Moberg</i> |
| <i>Bryan Ruder</i> | <i>Nathan Keith</i> |
| <i>Chadd Huffman</i> | <i>Rick Barron</i> |
| <i>Charles Rifferet</i> | <i>Stephanie Hinton</i> |
| <i>Connie Ralph</i> | <i>Tim Kempf</i> |
| <i>Elliott Kavanaugh</i> | |

Thank you for registering for Aurora's Gingerbread House Fundraiser. This is an annual family friendly event. If at any time you

have a concern, please feel free to speak to any committee member.



Competitor Application

Thank you for your interest in Aurora's Gingerbread House Fundraiser, presented by First Bank! Please read the Competitor Rules prior to completing the application. Submit one entry form per team; however, all team members must provide their signature agreeing to rules and procedures of the event. Applications and fees are due on or before **November 30, 2017.**

REGISTRATION INFORMATION:

Team Leader Name: _____
First Last

Mailing Address: _____
Street City State Zip Code

Email Address: _____ **Phone:** _____

Team Name (if applicable): _____ **No. of Team Members:** _____

Team Member #2 (if applicable): _____
First Last

Mailing Address: _____
Street City State Zip Code

Email Address: _____ **Phone:** _____

Team Member #3 (if applicable): _____
First Last

Mailing Address: _____
Street City State Zip Code

Email Address: _____ **Phone:** _____

Competitor Agreement

By submitting the “Competitor Application” and providing your signature below, I am acknowledging and agreeing to the following:

1. Competitors will be chosen by the Aurora Gingerbread Committee. The application must be fully complete by providing accurate information and submitting the appropriate entry fee. Space is limited to 40 teams. Applications must arrive no later than **November 30, 2017.**
2. If competitors wish, their gingerbread showpieces may be taken home. Any showpieces left will become property of Aurora.
3. All team members agree to follow named rules and procedures as outlined in the “Competitor Rules.” Should any team member disregard the rules knowingly or unknowingly, the team and their entry may be disqualified from the competition. If disqualification occurs, fees will not be refunded.
4. Coverage of the event will include pictures and video for various media outlets. Therefore, photos and video of event, competitors and their entries may be used in a variety of methods internally and externally of Aurora, Inc. By participating in the competition, participants are granting permission to Aurora, Inc. use their personal image and image of their showpiece from the Gingerbread House Fundraiser proceedings.
5. The Gingerbread House Fundraiser is a fundraising event for Aurora, Inc. All proceeds, including team sponsorship fees, will be used to continue the organization’s mission. Should the team make a charitable contribution beyond the donation for entry, the team must identify the individual who will receive the tax receipt at the end of the year.
6. Each team member must provide their name and signature below indicating they agree to the statements above. Participants in the Teen, Youth, and Children category must have signatures from guardians.

Team Leader Print Name

Team Leader Signature

Team Member #2 Print Name

Team Member #2 Signature

Team Member #3 Print Name

Team Member #3 Signature

Date

Parental Signatures (If Applicable):

I am hereby granting permission for my child to participate in the Gingerbread House Competition. I have read and fully understand and agree to the Competitor Rules.

Date

Name of Minor #1

Parent Name Printed

Parent Signature

Name of Minor #2

Parent Name Printed

Parent Signature

Name of Minor #3

Parent Name Printed

Parent Signature

Submit Completed Applications by November 30, 2017:

Aurora, Inc.
c/o Gingerbread Committee
1001 Mary Street
Evansville, IN 47710
Email: sgesser@auroraevansville.org

**For Questions, please contact Shari Gesser at Aurora, Inc.
812-428-3246 or sgesser@auroraevansville.org**